EVANTAGE SOLUTIONS SDN BHD

Computerized Maintenance Management System (CMMS)

USER MANUAL

(Edit WO Labor)

TABLE OF CONTENT

DOCUMENT CONTROL

Document No : CMMS/WO/CREATION/WO04

Document Name : Edit WO Labor

Prepared By : Muhamad Najmi bin Badrila

Creation Date : 07/06/2024

Revision : 1.0

DOCUMENT REVISION HISTORY

Revision No	Revision Date	By	Description of Changes
1.0	07/06/2024	Najmi	First Version of User Manual – Edit WO Labor

Scenario

A scenario to setting up the labor requires to do the work order based on its craft setting. In this syllabus, we will guide on how to add the labor in the work order using CMMS Core.

1. Edit Work Order Labor

What it's for

The labor subtab in the work order is use to setup the minimum requirement for certain person in charge to do the work order.

Setup Work Order Labor

1.1   On the left panel of the system, click on **Maintenance > Work Order**
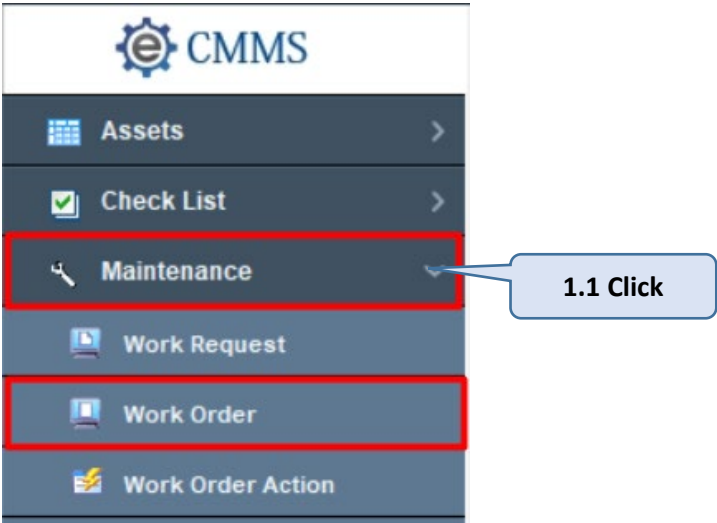

Figure 1.1

1.2   Click **Edit** button to edit the Work Order.
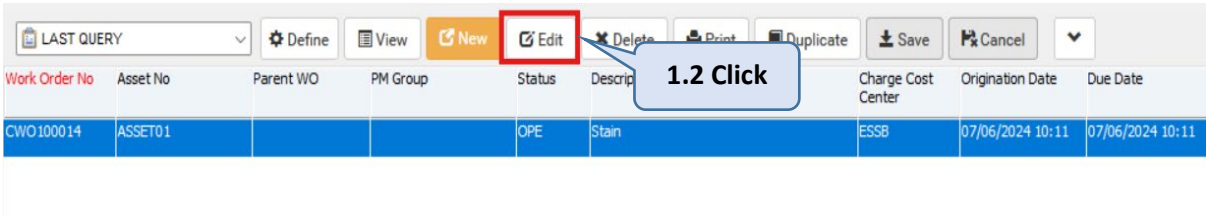

Figure 1.2

1.3   Click on **Labor** subtab to open the labor view.

1.4   Click on **Add** button to add the labor line.

1.5   Edit/Update Labor information:

Field	Value	Have Master File?
Craft	: <Craft to set>	YES
Hour Type	: <Hour type>	YES
More information	: Any additional information	

(Note: Field names are controlled by System Admin).

1.6   Click on **Save** button and user will redirect to Work Order view.

Figure 1.3